

## JA-AOP-028 – Appendix C Powered Vehicle over 3.5 tonnes gross weight

Vehicle Inspection Form and Vehicle Declaration Form must be completed in respect of each vehicle for which an Airside Vehicle Permit is required.

Vehicle Information: Vehicle Type .....

<u>Company</u>	<u>Asset Number</u>	<u>Engineer</u>	<u>Engineers Company</u>
<u>Seating Capacity</u>	<u>Odometer Reading</u>	<u>Inspection Date</u>	<u>Registration number</u>

Marking Code:	✓ = Serviceable	✗ = Defect Present	N/A = Not Applicable
<b>Inside Cab Check</b>			
Item	Code	TH	Comments
Cab floor & steps – condition – security			
Driving seat – condition – security			
Mirrors – position & surface condition			
View to front – obstruction			
Condition of glass – (screen & windows)			
Windscreen wipers & washes – operation – condition			
Speedometer – condition – illumination			
Audible warning (horn) – operation – security			
Driving controls – function – condition – obstruction			
Steering wheel – free play			
Steering wheel – security – condition			
Steering column – security – condition			
Pressure/Vacuum build up – time			
Hand levers controlling – operation – wear mechanical braking – condition – travel			
Service brake – pedal – condition - operation			
Service brake – operation – leaks			
Hand operated brake – operation – security Control valves – condition leaks			

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Marking Code:	✓ = Serviceable	✗ = Defect Present	N/A = Not Applicable	
<b>Under and Alongside Check</b>				
Item	Code	TH	Comments	
Road wheels & hubs – condition – security				
Tyres – size – type				
Tyres – condition – wear – inflation				
Bumper & protective guards – condition – security				
Trailer coupling – security – operation – wear				
Wings (rear) – condition – security				
Body – security – condition				
Chassis – condition – security of components				
Electrical wiring & equipment – condition – security				
Oil leaks – extent and effect				
Fuel tank & system – security – condition				
Exhaust system – condition - security - leaks				
Suspension pins & brushes – wear – security				
Spring units, links, sub-frames – attachment				
Shock absorbers – operation – condition – security				
Stub axles & wheel bearings – condition - play				
Steering linkage – movement – condition – security				
Electrical wiring & equipment – condition – security inc. switches & batteries – operation				
<b>Cab Exterior Check</b>				
Bumper (front) – condition – security				
Wings (front) – condition – security				
Cab security – condition				
Cab doors inc. hinges and locks – condition				
Cab floor (underside) & steps – condition				
Mirrors – security of glass & brackets – condition				
Front lamps (side) – function – condition				
Headlamps – function – vertical aim - condition				

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Marking Code:	✓ = Serviceable	✗ = Defect Present	N/A = Not Applicable	
<b>Safety Inspection – PASSENGER CARRYING VEHICLES(16 seats or more)</b>				
<b>Engine Compartment Check</b>				
Item	Code	TH	Comments	
Engine mountings – condition – security				
Oil leaks – extent & effect				
Fuel tanks & systems – condition – leaks				
Exhaust system – condition – security – leaks				
Smoke emission – opacity & colour				
<b>Ancillary Equipment</b>				
Steering gear – operation – wear - security				
Power steering – operation – security – leaks				
Transmission – condition – wear – security				
Rear marking – position – condition				
Rear lamp/Fog lamps – warn. dev. – operation				
Reflectors (side & rear) – condition				
Direction indicators – position – function				
Stop lamps – position – function				
Rotating beacon – operation				
<b>Brake Check</b>				
Mechanical break components – condition – operation				
Drum linings – condition				
Brake actuators – security – leaks – corrosion – damage				
Brake system & components				
Pipes/valves – leaks – condition – security				
Load sensing device(s) – condition – leaks				

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3. Brake Performance – Test carried out YES/NO (tick box as appropriate)		
Tapley Test @ MPH	<input type="checkbox"/>	
Wet Road	<input type="checkbox"/>	Dry Road <input type="checkbox"/>
Laden	<input type="checkbox"/>	Unladen <input type="checkbox"/>
Roller Brake Test	<input type="checkbox"/>	
% Foundation Brake	% Secondary Brake	% Parking

Details of Fault Needing Rectification	Action Taken to Rectify Faults	Done by
I certify that the final road test/inspection has been carried out, the job complete/incomplete. The unit is roadworthy and serviceable		
Print Name	Signature of Engineer:	Date completed:
Print Name	Signature of Duty Engineer	Date Completed

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### Conditions

This vehicle:

1. Must be roadworthy and comply with all requirements of the Motor Vehicle (Construction and Use) Jersey Law 1956, as amended.
2. Must be painted in company colours bearing company logos with the company/department name prominently displayed and have a registration or identification number.
3. Must be fitted with a flashing obstacle light located on the highest point of the vehicle which must be operated whenever the vehicle is used airside.
4. Must submit valid third party insurance to a value of not less than £10m and maintain such insurance cover for the duration of the AVP.
5. Must be fitted a fire extinguisher manufactured to comply with BS EN 3: 1996.
6. Must have been suppressed against interference with radio communications.
7. Must not be driven in excess of 20 mph (5 mph within the boundary of an aircraft stand).
8. Must give way to aircraft, vehicles towing aircraft and pedestrians.
9. If capable of being reversed, shall be equipped with a reversing light and an audio reverse warning system.

NB: Access on to taxiways and runways is strictly prohibited without the prior permission of Air Traffic Control.

I declare that the vehicle for which an Airside Vehicle Permit is requested, complies and will continue to comply, with the conditions set out above and acknowledge that failure to comply with these conditions will result in the withdrawal of the permit.

I confirm that all persons eligible to drive this company/department vehicle are in the possession of a full and valid Jersey driving licence, an Airport Driving Permit and that all drivers in the company employ have been made fully conversant with the relevant provisions of the Airfield Operating Procedures.

It is acknowledged that the Airport Authority have the right to remove any vehicle or item of equipment after examination by a qualified person. The cost of such qualified inspection will be borne by the company responsible.

Authorised Signatory	
Name:	Signature
Company/Organisation	Date: