



General Direction No. 9

Reporting Navigational Incidents, Safety Concerns and Near Misses

1. Masters and skippers of commercial and recreational vessels are **required** to complete Incident Report Forms (IRF) for all navigational incidents which may be used to assist the Harbour Master in an investigation.
2. In the interests of safety, mariners are also **encouraged** to report safety concerns and near misses. The statistical data gathered may be used to develop future safety initiatives.
3. Significant Navigational incidents should be reported immediately to Jersey Coastguard on VHF 82 or by telephone on +44 (0)1534 447705. If within the Port limits of St Helier Harbour, call St Helier VTS on VHF 14 or telephone +44 (0)1534 447722. The Harbour Master may require a follow-up written report in support of a verbal report.
4. Mandatory or voluntary reports to the Harbour Master should be made using a standard IRF as follows:
 - a. Commercial Vessels. Report in accordance with Part 11, Article 165 of the Shipping (Jersey) Law 2002 as revised using the Commercial IRF. A link to the form is on the “Port of Jersey” website page, which may be completed by hand or electronically for forwarding by post or by e-mail.
 - b. Recreational Vessels. Report in accordance with Regulation 10 of the Harbours (Inshore Safety) (Jersey) Regulations 2012 using the Leisure IRF. A link to the form is on the “Jersey Marinas” website page, which may be completed by hand or electronically for forwarding by post or by e-mail.

Barry Goldman CBE
for Harbourmaster
22 August 2013