

JA-AOP-029 Airside Driving Permit Scheme – Appendix A Lost on the Airfield

1 Introduction

- 1.1 Jersey Airport has created this Lost on the Airfield procedure to ensure that as far as is reasonably practicable, in the event of a vehicle becoming lost on the airfield, that there is no detrimental effect to aviation safety.

2 Responsibility

- 2.1 If a vehicle becomes lost on the airfield, it is the person in charge of that vehicle responsibility to inform Air Traffic Control immediately and to follow the procedure detailed below:
- i. **STOP**
 - ii. Contact Air Traffic Control immediately on 119.450
 - iii. Report last known position to Air Traffic Control
 - iv. Hold position until the vehicles position can be verified
 - v. Once you position is established, inform Air Traffic Control of your current position and request permission to proceed
- 2.2 Air Traffic Control will assume that any vehicle or aircraft that declares itself lost on the airfield as being on the runway. Take offs and landing shall not be permitted until it is positively established that the runway is not obstructed.
- 2.3 Air Traffic Control will enlist the help of ARFFS in finding any lost vehicle or aircraft if a visual inspection of the runway is not possible.