

NOTES ON THE REGISTRATION OF SHIPS UNDER THE SHIPPING (JERSEY) LAW 2002

Guidance notes on the registration of a British ship at the Port of Jersey under Part 3 of the Shipping (Jersey) Law 2002.

General

Registration of a British ship at the Port of Jersey is available to:

- **Individuals** : Jersey resident, British citizens, British Nationals (overseas), British Overseas Territory citizens, British Commonwealth of Nations citizens, European Community citizens.
- **Bodies corporate** : incorporated in one of the areas listed above.

More information regarding entitlement is available from the Registrar, as there are other circumstances when persons not listed above may be registered as a minority owner.

Procedure

1. Apply for approval of name on the **Application to Register JR01** – individual /joint owners or **JR01A** – body corporate.
2. Remit the appropriate fee – **Charges JR25**.
3. On being advised that the name has been approved, the remaining forms to register a vessel at the Port of Jersey will need to be completed and submitted to this office.
4. For vessels less than 24 metres, apply to one of the eight authorised bodies of surveyors. For vessels 24 metres and over, apply to the Registrar.
5. Prove title to the vessel by either :
 - a. **New vessel** – a Builder's certificate is required, **JR03**, or one issued by the builder as long as all the information required on **JR03** is supplied, or
 - b. **Second-hand vessel** – The application must be accompanied by bill/bills of sale that show the ownership of the vessel for the five years immediately before the application, or if the vessel was first registered elsewhere within that period, for the period since that registration.
6. If the vessel is owned by a Body Corporate, please submit a copy of the Company's Certificate of Incorporation as a limited company.
7. Make a Declaration of Eligibility on the **JR05** form, for either the Individual Owner, Joint Owners or Bodies Corporated.
8. Individuals, Joint Owners and Bodies Corporated who have not registered under a Jersey address are required (under the Shipping (Jersey) Law 2002) to nominate a Representative Person **JR05** (included on the Declaration of Eligibility form) in Jersey. The Registry has a sample list of persons who have offered to provide this service. Alternatively, you may nominate another Representative Person with a Jersey address with their knowledge or permission. The Representative Person cannot be held responsible for any failure on the part of the owner. Their sole duty, as a person with a Jersey address, is to provide a legitimate address at the request of the owner if ever official documents had to be served on the vessel. The Registrar will continue to deal with the owner directly regarding renewal, change of address etc.
9. Mark the vessel in accordance with the requirements of the Carving and Marking Note, which will be issued when all the preliminaries have been complied with.
10. Return the Carving and Marking Note to the Registrar properly certified as indicated thereon.
11. Pleasure craft under 400 tons gross and commercial vessels (including charter craft) can be registered and certain other craft with the authority of Jersey Ships' Registry.

List of forms required for Initial Registry at the Port of Jersey

Individual/Joint Ownership – one of more owners residing in Jersey

- **JR01** – Name Proposal/Application to Register.
- **New Vessel: JR03** – Builder’s Certificate. Alternatively, the Builder may supply his own Certificate, provided all the information required in **JR03** is supplied.
- **Second-hand Vessel** – Bill(s) of Sale to prove title for the five years previous to this registration. If the vessel was registered elsewhere within that period, a Bill(s) of Sale for the period since the registration is required.
- **JR05** – Declaration of Eligibility/*Appointment of Managing Owner (*applicable to Joint Owners residing in Jersey).
- **Survey** – (Vessels less than 24 metres) apply to one of the eight authorised bodies of Surveyors. (Vessels 24 metres and over) apply to the Registrar.
- **JR25** – Table of fees. Cheques are to be in sterling (drawn on a bank in the UK) and made payable to ‘Ports of Jersey’. Credit cards accepted.

Individual/Joint Ownership – Owners residing outside of Jersey

- **JR01** – Name Proposal/Application to Register.
- **New Vessel: JR03** – Builder’s Certificate. Alternatively, the Builder may supply his own Certificate, provided all the information required in **JR03** is supplied.
- **Second-hand Vessel** – Bill(s) of Sale to prove title for the five years previous to this registration. If the vessel was registered elsewhere within that period, a Bill(s) of Sale for the period since the registration is required.
- **JR05** – Declaration of Eligibility/Appointment of Managing Owner.
- **Survey** – (Vessels less than 24 metres) apply to one of the eight authorised bodies of Surveyors. (Vessels 24 metres and over) apply to the Registrar.
- **JR25** – Table of fees. Cheques are to be in sterling (drawn on a bank in the UK) and made payable to ‘Ports of Jersey’. Credit cards accepted.

Body Corporate – with principle place of business in Jersey

- **JR01A** – Name Proposal/Application to Register/Authority to sign.
- **New Vessel: JR03** – Builder’s Certificate. Alternatively, the Builder may supply his own Certificate, provided all the information required in **JR03** is supplied.
- **Second-hand Vessel** – Bill(s) of Sale to prove title for the five years previous to this registration. If the vessel was registered elsewhere within that period, a Bill(s) of Sale for the period since the registration is required.
- **JR05** – Declaration of Eligibility/*Appointment of Managing Owner (*applicable to more than one company owning a ship).
- **Company – Certificate of Incorporation**
- **Survey** – (Vessels less than 24 metres) apply to one of the eight authorised bodies of Surveyors. (Vessels 24 metres and over) apply to the Registrar.
- **JR25** – Table of fees. Cheques are to be in sterling (drawn on a bank in the UK) and made payable to ‘Ports of Jersey’. Credit cards accepted.

Body Corporate – with principle place of business outside of Jersey

- **JR01A** – Name Proposal/Application to Register/Authority to sign.
- **New Vessel: JR03** – Builder’s Certificate. Alternatively, the Builder may supply his own Certificate, provided all the information required in **JR03** is supplied.
- **Second-hand Vessel** – Bill(s) of Sale to prove title for the five years previous to this registration. If the vessel was registered elsewhere within that period, a Bill(s) of Sale for the period since the registration is required.
- **JR05** – Declaration of Eligibility/*Appointment of Representative Person.
- **Company – Certificate of Incorporation**
- **Survey** – (Vessels less than 24 metres) apply to one of the eight authorised bodies of Surveyors. (Vessels 24 metres and over) apply to the Registrar.
- **JR25** – Table of fees. Cheques are to be in sterling (drawn on a bank in the UK) and made payable to ‘Ports of Jersey’. Credit cards accepted.