

APPLICATION FOR PARKING PERMIT

NAME _____

ADDRESS _____

I'd like to pay

☐ Monthly

☐ Annually

CONTACT DETAILS HOME: _____ MOBILE: _____ EMAIL: _____

WORK: _____ NUMBER OF PERMITS REQUIRED: _____

PERMIT LOCATION: _____

Please advise us if your contact details or address changes

Please sign below to accept the Terms & Conditions

Signed: _____ Date: _____ / _____ / _____

Position in company: _____ Print Name: _____

TERMS AND CONDITIONS FOR USE

1. **It is a condition of the contract that payment is made by Bankers Direct Debit Mandate.**
The charges (subject to change) to be determined by the Licensee and are "per calendar month".
2. In applying for a permit and using it, the user agrees that the personal data supplied to Ports of Jersey Limited can be stored and used in accordance with the requirements of the Data Protection (Jersey) Law 2018.
3. The permit areas are **ONLY** to be used by persons who need to park whilst on business at the harbour or whilst attending their employment at the harbour.
4. The Parking Permit **must be displayed** in the vehicle windscreen **at all times**. Please remember to transfer the permit if you change your car or you have a loan car. Failure to display your permit will result in Ports of Jersey Limited believing it is an unauthorised vehicle and may result in a Parking Infraction Notice being issued, which will **not be cancelled**.
5. Should a Permit or Access card be lost, a replacement will be issued on a payment fee of **£50.00**.
6. It is an offence to reproduce the Parking Permit. Any found reproduced will result in immediate termination of the permit with no refund.
7. **Ports of Jersey Limited reserves the right to suspend parking at any time. Advance warning will be given whenever possible. During events such as The Jersey Boat Show, parking may temporarily be suspended; during such periods NO alternative parking will be made.**
8. It is understood that the permit does not give the holder a right to a parking space and that spaces are available on a first come basis.
9. You park at your own risk; Ports of Jersey Limited take no responsibility for any damage to your vehicle.
10. Period of Notice. If you wish to cancel your permit, you will be required to give a minimum of 30 days' notice.
11. Ports of Jersey Limited reserves the right to terminate parking with a minimum of 30 days' notice.

12. Following termination all window display permits and access cards **must** be returned to Ports of Jersey Limited. Permits not returned will be deemed as lost and costs will be incurred until the permit has been received.
13. Ports of Jersey Limited reserves the right to fine and/or cancel the permit without notice, should the terms and conditions be breached.
14. **Following termination to this contract you MUST return your permit. Any permits not returned will be deemed lost; charges will continue to be incurred until the Permit has been received.**

The above terms and conditions apply to the use of your permit and/or access card. By using your permit or card you agree to acknowledge and abide by all the terms and conditions accordingly.

For Office Use Only

Approved By: _____ Previous Customer Code: _____

Date: _____ Customer Code: _____ Parking Space No(s): _____

Data Protection

As a 'controller' under the Data Protection (Jersey) Law 2018 we process and hold your information in order to provide public services and meet our statutory obligations. We may not be able to provide you with a service unless we have enough information or your permission to use that information. Below, we explain what we collect; how we will use your information; and what your rights are.		
We have collected your personal details (name; contact details, vehicle registration) and we do this in order to carry out the service you have requested; to ensure that we meet our legal obligations; to prevent and detect crime; to process financial transactions including grants or payment of benefits; to allow the statistical analysis of data so we can plan the provision of services; and where necessary, for our law enforcement functions; or to protect individuals from harm or injury.	We will endeavour to keep your information accurate and up to date and not keep it for longer than is necessary. Personal information held will be destroyed upon termination of services. We will not pass any personal data on to anyone outside of the Ports of Jersey, other than those who either process information on our behalf, or because of a legal requirement, and we will only do so, where possible, after we have ensured that sufficient steps have been taken by the recipient to protect your personal data. We do not process your information using web services that are hosted outside the European Economic Area. At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior expressed consent.	You can ask us: to stop processing your information; to correct or amend your information; for a copy of the information we hold about you. You can also: request that the processing of your personal data is restricted; and withdraw your consent to the processing of your information. You can complain to us about the way your information is being used by contacting us at dataprotection@ports.je alternatively you can complain to the Information Commissioner by emailing enquiries@jerseyoic.org