




Standard Operating Procedure - 006

Line Handling and Mooring Operations

January 2018

COMPANY INSTRUCTION LEAFLET		 PORTS OF JERSEY YOUR ISLAND GATEWAY	
APPLICABILITY	CONDOR OPERATIONS WITHIN PORT OF JERSEY		
CIL OWNER	HEAD OF SHORE OPERATIONS	DATE ORIGINATED	31/03/2017
		REVIEW DATE DUE	JANUARY 2019
ORIGINATOR	CONDOR / SOLENT STEVEDORE	APPROVED BY	LOUISE STAFFORD PORT OPERATIONS MANAGER
REFERENCES	SAFETY IN DOCKS AND OUTLYING HARBOURS (JERSEY) CODE OF PRACTICE 2016 CONDOR FERRIES – YOUR TASK		
REVIEWS		REASON FOR REVIEW:	
By:			
	NAME	POSITION	SIGNATURE
			DATE
		REASON FOR REVIEW:	
By:			
	NAME	POSITION	SIGNATURE
			DATE

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SCOPE: The handling of mooring lines and mooring operations for commercial vessels within the Elizabeth Harbour East and West berths.

1. POLICY

Handling mooring lines and mooring operations for commercial vessels within the Elizabeth Harbour East and West berths must be controlled to ensure safety and efficiency.

2. PURPOSE

To provide procedures, agreed by relevant parties, to control and manage foreseeable situations and requests.

3. RESPONSIBILITIES

The Port Authority are responsible at all times for the control of vessel movements, upkeep and maintenance of the line handling, mooring facilities and safety equipment provided in and around the port of St Helier. The Port authority will also administrate and audit the 'Line Handling and Mooring Services' Permit scheme.

Condor Ferries are responsible at all times for the control of line handling and mooring operations on board their vessels.

Solent Stevedores are responsible at all times for the control of line handling and mooring operations on the quayside.

4. PROCEDURES – LINE HANDLING – FAST FERRY AND CONVENTIONAL VESSELS

Condor Ferries will manage on board mooring operations, noting the following:

- Minimum Personal Protective Equipment requirements i.e. high visibility clothing, hard/bump hat and safety shoes.
- Maintenance of good communication between mooring officer/crew and Solent Stevedores mooring team i.e. radio, verbal and hand signals as necessary.
- Maintaining sufficient slack line to enable mooring team to site the line over the bollard safely.

Solent Stevedores will manage quayside mooring operations, noting the following:

- Line Handling and Mooring Operations on the quayside **MUST ONLY BE** conducted by Solent Stevedores employees, whom **MUST** have completed the internal Solent Stevedores line handling and manual handling courses.
- Minimum Personal Protective Equipment requirements i.e. life jacket, high visibility clothing, hard/bump hat and safety shoes.
- Maintenance of good communication between mooring officer/crew and Solent Stevedores mooring team i.e. radio, verbal and hand signals as necessary.
- All additional requirements of Solent Stevedores Risk Assessment JSS06 (See Annex 1)