


Standard Operating Procedure - NNQ006

Line Handling and Mooring Operations

COMPANY INSTRUCTION LEAFLET		 SOLENT STEVEDORES		
APPLICABILITY	MOORING OPERATIONS - NEW NORTH QUAY			
CIL OWNER	SOLENT STEVEDORES OPERATIONS MANAGER	DATE ORIGINATED		OCTOBER 2018
		REVIEW DATE DUE		OCTOBER 2019
ORIGINATOR	SOLENT STEVEDORES	APPROVED BY		GTE
REFERENCES	SAFETY IN DOCKS AND OUTLYING HARBOURS (JERSEY) CODE OF PRACTICE 2016			
REVIEWS			REASON FOR REVIEW:	
BY:				
	NAME	POSITION	SIGNATURE	DATE
			REASON FOR REVIEW:	
BY:				
	NAME	POSITION	SIGNATURE	DATE

CONTENTS

<u>Title</u>	<u>Page</u>
Scope	
1. Policy	3
2. Purpose	3
3. Responsibilities	3
4. Procedures – Line Handling	3

SCOPE: The handling of mooring lines and mooring operations for commercial vessels on Number 6 and 7 New North Quay.

1. POLICY

Handling mooring lines and mooring operations for commercial vessels must be controlled to ensure safety and efficiency.

2. PURPOSE

To provide procedures, agreed by relevant parties, to control and manage foreseeable situations and requests.

3. RESPONSIBILITIES

The Port Authority are responsible at all times for the control of vessel movements, upkeep and maintenance of the line handling, mooring facilities and safety equipment provided in and around the port of St Helier. The Port authority will also administrate and audit the 'Line Handling and Mooring Services' Permit scheme.

Vessel Owners/Operators are responsible at all times for the control of line handling and mooring operations on board their vessels.

Solent Stevedores are responsible at all times for the control of line handling and mooring operations on the quayside.

4. PROCEDURES – LINE HANDLING

Vessel Owners/Operators will manage on board mooring operations, noting the following:

- Minimum Personal Protective Equipment requirements i.e. high visibility clothing, hard/bump hat and safety shoes.
- Maintenance of good communication between mooring officer/crew and Solent Stevedores mooring team i.e. radio, verbal and hand signals as necessary.
- Maintaining sufficient slack line to enable mooring team to site the line over the bollard safely.

Solent Stevedores will manage quayside mooring operations, noting the following:

- Line Handling and Mooring Operations on the quayside **MUST ONLY BE** conducted by Solent Stevedores employees, whom **MUST** have completed the internal Solent Stevedores line handling and manual handling courses.
- Minimum Personal Protective Equipment requirements i.e. life jacket, high visibility clothing, hard/bump hat and safety shoes.
- Maintenance of good communication between mooring officer/crew and Solent Stevedores mooring team i.e. radio, verbal and hand signals as necessary.
- All additional requirements of Solent Stevedores Risk Assessment JSS06.